REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTING SERVICES – INDIVIDUAL CONSULTANT

**Republic of Serbia**

**CATALYZING LONG TERM FINANCE THROUGH CAPITAL MARKET PROJECT (CMDP)**

Project ID No. **P176069**

**Assignment Title:**

**Individual Consultant (Local part time) – ENVIRONMENTAL AND SOCIAL SPECIALIST, Reference No. SER-CMDP-IC-CS-23-12**

The Republic of Serbia has received a financing in the amount of US$ 30,000,000 equivalent from the World Bank toward the cost of the CMDP Project, and it intends to apply part of the proceeds to payments for consulting services to be procured under this project.

**The scope of work of the E&S Specialsit shall include, but not be limited to the following:**

* To assist the PIU and Ministry of Finance (MoF) to screen each potential beneficiary corporate in line with E&S procedures in the ESP, as part of the application process, and prepare any follow up ESMP checklists, as necessary;
* To conduct screening of beneficiary corporate activities against the E&S eligibility criteria and to eliminate the corporates engaged in activities that are not eligible for financing under the Project.
* To keep records of each screening form at the PIU, and to incorporate copies and summary of screening results in the regular reports submitted to the World Bank (WB);
* To prepare draft site-specific Environmental and Social Management Plan (ESMP) checklist for minor civil rehabilitation works prior to commencement of works, in a manner fully compliant with the ESP, to discuss these with the WB, incorporate their comments and suggestions, and ensure the ESMP checklist is part of the biding documentation; ensure disclosure of these ESMP checklists in Serbian and English languages through the web page(s) of the MOF and organize stakeholder consultation on ESMP checklists, in the format appropriate for the scope of the rehabilitation works;
* To prepare monthly E&S field monitoring reports covering individual work sites active in the reporting period, provide assessment of E&S performance of works Contractors, document any revealed mis-performance and prescribed corrective action, describe status of corrective action applied to already identified incompliance and carry photo documentation from the work sites;
* To prepare any non-compliance reports (if needed) and to keep track of respective corrective responses/actions undertaken;
* Ensure that the Project and contractor(s) hired under the Project are compliant with LMP, national employment, health and safety laws and relevant mitigation measures included in the ESMP checklist;
* Organize, manage and carry out consultations and stakeholder engagement activities in line with SEP, monitor and report on the implementation of SEP activities, including grievance mechanism;
* Maintains and manages all procedures related to the proper functioning of the stakeholder and workers’ grievance mechanism;
* To prepare semi-annual Environmental and Social Performance Monitoring Reports, as required in the Environmental and Social Commitment Plan;
* To participate in the official meetings with the World Bank and assist the MoF and the WB with regular implementation support missions, and to provide contributions to the missions’ work as requested;
* Immediately communicate with the PIU Manager in case of any incident or accident related to or having an impact on the Project which has, or is likely to have, a significant adverse effect on the affected communities, the public or workers, and facilitate prompt reporting on such incident or accident to the WB;
* Other duties and tasks to enable the Project to meet the environmental and social requirements within the legal framework of the Republic of Serbia and in accordance with the WB Environmental and Social Framework (ESF) and the ESP.

The Environmental and Social Specialist will provide part –time services for the life of the Project, i.e. until August 31, 2028, with a probationary period of six (6) months. It is estimated that the inputs of the Consultant will be up to 10 days per month over the Contract period.

The Consultant shall not be engaged more than 48 hours per week cumulatively for this assignment plus any other additional assignments/contracts.

**Required qualifications and skills:**

* + - * University Degree in, environmental engineering, environmental studies, biology studies, geography, chemistry or chemical engineering, civil engineering or equivalent, sociology, international relations, development studies, psychology, law or any other relevant environmental and social sciences;
      * At least 5 years of relevant experience in assessing, managing or supervising environmental and social aspects of development projects;
      * Excellent verbal and written communication skills in Serbian and English.
* Work experience as environmental and social specialist in/with the WB funded projects and knowledge of the WB ESF policies and requirements will be an advantage.
* Track record of successfully working with governments on environment safeguarding, climate change and sustainable development agenda is preferable;
* Ability to work as a part of a team, sharing information and coordinating efforts within the team;
* Excellent knowledge of MS office;
* Excellent writing/reporting and presentation skills.

The Central Fiduciary Unit (CFU) of the MoF now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (scanned diplomas to be sent with CV).

The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the ***World Bank’s Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, World, Non-Consulting and Consulting Services, July 2016, revised November 2017, August 2018 and November 2020*** (“the Regulations”) setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations, article 7.36 and 7.37 "Open Competitive Selection of Individual Consultants”.

The candidates will be evaluated applying the following evaluation criteria:

•             Qualifications and General experience                    (40 Points)

•             Specific Experience relevant to the Assignment        (60 Points)

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest in English language must be delivered in a written form to the **e-mail addresses below, by November 27, 2023, 12:00 hours, noon**, local time.

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| **Contact:** | **E–mail:** | **Address:** |
| To: | [zorica.petrovic@mfin.gov.rs](mailto:zorica.petrovic@mfin.gov.rs)  Ms. Zorica Petrovic  Procurement Specialist | Ministry of Finance  Central Fiduciary Unit  3-5 Sremska St  11000 Belgrade, Serbia  Tel/Fax: (+381 11) 765 2587 |
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